



Together we inspire
Mawang ngiyanyi marra marra
Together we learn
Mawang ngiyanyi yalbilinya
Together we achieve
Mawang ngiyanyi banga-duri-nya



STUDENT REPRESENTATIVE COUNCIL CONSTITUTION

PREAMBLE

The Yeoval Central School Student Representative Council (SRC) endeavours to promote, encourage and facilitate students to assume positions of responsibility and leadership and assist in the fullest possible development of all the talents of each individual student as a member of the school and wider community. Our SRC also inspires all to be responsible, respectful learners. Working together to achieve and grow.

The SRC is a student run forum enabling all students to voice any concerns or suggestions to the school community to help provide the best learning environment for YCS students. The SRC is democratic, giving equal opportunity and representation to all students.

STUDENT REPRESENTATIVE COUNCIL CHARTER

INVOLVED STUDENTS

SRC students should be active citizens of the school community and have their ideas and opinions routinely sought and respected.

MAKING REAL DECISIONS

SRC students are encouraged to contribute to and participate in decision making in their school.

IN MANY PLACES

SRC students can inform decision making throughout the school and wider community.

FOR EVERYONE

Opportunities for participation and leadership must be inclusive of gender, special needs, cultural background, sexuality, socio-economic status and geographically remote circumstances.

CHOSEN FAIRLY

The methods used to involve students in decisions affecting their lives should model Australian democratic and representative practices.

WELL SUPPORTED

Students will be prepared for and supported in their leadership and decision-making roles, in classroom, whole school and out of school activities.

APPROPRIATELY RECOGNISED

The skills, values, knowledge and attitudes that students learn from participation in school life are vital to their future role as citizens of a democratic society.

AIMS

The SRC aims to:

- Provide effective representation of students through communication with and between students, staff and the community of YCS
- Provide a forum for student opinions, ideas and attitudes
- Provide the student body with an opportunity to contribute to school decision making
- Develop leadership in representing the opinion, ideas and attitudes of students
- Promote involvement in the school and its physical surroundings



- Promote school and community spirit
- Encourage pride in achievement.

ROLE OF THE STUDENT REPRESENTATIVE COUNCIL

- Represent the school and student body
 - At school and community events such as Progress Association Meetings, Australia Day and ANZAC Day celebrations
 - At P&C meetings
 - At regional meetings
 - Comply with behaviour and uniform expectations.
- Communicate and liaise with
 - The Principal and Senior Executive on a regular basis
 - All students and staff
 - The school and community
 - The P&C.
- Organise, coordinate and participate in
 - School and student events
 - The PBL team
 - Fundraising and charity activities
 - Decision making activities.
- Assist in
 - Chairing school assemblies and special ceremonies
 - School and community service
 - Performing school duties.

MEMBERSHIP

Refer to the [Student Leadership Policy](#) for details on expectations and elections.

ROLE STATEMENTS

SRC COORDINATOR

- Attend all meetings; act as a mentor through meetings; speak when called on by the chairperson; intervene if discussion is outside the spirit of the SRC constitution or if action is taken which seems to contravene the interests of the wider student body; clarify questions relating to school policies
- Act as a support person to the SRC members; encourage and motivate individual members; follow up on particular matters; give direction and advice as requested; ensure all representatives are on task with projects
- Liaise with P&C or outside agencies on behalf of the SRC
- Provide guidance to the incoming SRC about their roles and meeting procedures.



CHAIRPERSON

- The chairperson will be a school captain
- Ensure the SRC is following aims and the constitution of SRC
- Liaise with the SRC Minutes Secretary to set meeting agendas
- Chair the SRC formal meetings
- Chair meetings effectively by following constitutional guidelines and meeting procedures
- Ensure everyone has the chance to speak
- Keep discussion to the point
- Remain impartial to matters being discussed
- Manage time and maintain order.

MINUTES SECRETARY

- The Minutes Secretary will be a school captain
- Liaise with the Chairperson and SRC Coordinator to set an agenda for formal meetings
- Give general business to the chairperson
- Record attendance and apologies
- Record and distribute minutes accurately
- In the event the chairperson is absent, will act as chairperson.

TREASURER

- The Treasurer will be elected at the AGM.
- Manage the funds of the SRC.
- Keep a record of bills, money received, money paid and budget balances.
- Present a financial report to meetings including a written report to the Minutes Secretary.
- On election the treasurer will go with the SRC Coordinator to talk to School Administrative Manager who will inform the treasurer of SRC financial status and accounting techniques.

PROMOTION COORDINATOR

- Liaise with the front office to promote SRC activities
- Liaise with the students about upcoming SRC activities

MEETINGS

Formal Meetings

- All SRC members will be required to meet fortnightly
- A quorum for a meeting will be 50% of SRC members
- Each member of the SRC can cast one vote per motion during meetings. Proxy votes will only be accepted with formal apologies. The SRC coordinator does not hold voting rights
- Votes will be decided by majority rules. In the event of a tie, the chairperson will have the casting vote
- Special meetings can be called via the SRC coordinator.



Principal Meetings

- Primary and secondary captains will meet fortnightly with the principal. Meeting time to be negotiated
- SRC and school matters can be discussed
- Discussion pertaining to the SRC during these meetings are to be presented at the following SRC meeting.

FORMAL MEETING PROCEDURES

1. Apologies
2. Previous Minutes
3. Business Arising
4. Correspondence
5. SRC Coordinator
6. Principal
7. Primary
8. Secondary
9. PBL
10. General Business
11. Next meeting date

CODE OF CONDUCT

All members of the SRC must adhere to the following:

- expectations of Student Leaders as per the [Student Leaders Policy](#)
- present the ideas of the students at the SRC meeting
- assist the SRC Coordinator in the planning and implementation of SRC projects
- assist other students when required
- be of general assistance to all members of staff, students, parents and visitors.

Updated: December 2017

Endorsed by: SRC and SRC Coordinators, Executive, P&C

To be reviewed: October 2020



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Yeoval Central School
RESPECT
RESPONSIBILITY
COOPERATION

AMENDMENTS TO CONSTITUTION

To make an amendment to the SRC Constitution, a case must be presented to the SRC.

Amendments to the constitution can only be made as a result of a simple majority decision made by members present at an SRC meeting.

The SRC coordinator and Principal must endorse any result of an SRC meeting regarding constitution.

When amendments to the constitution are made, a new copy shall replace the obsolete original copy as the new original. This new original must be endorsed signed and dated by the SRC Chairperson, SRC coordinator and Principal.

A copy of the amended Constitution shall be kept with the SRC Coordinator, Principal and Office and published on the school website.

We agree and endorse the above Constitution:

SRC Chairperson

Date

SRC Coordinator

Date

School Principal

Date